



Board of Directors
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Connstance Holdaway
Vice President
Ernesto A. Avila, P.E.
Bette Boatman
John A. Burgh
General Manager
Jerry Brown

**CONTRA COSTA WATER DISTRICT
REGULAR MEETING
A G E N D A**

*Wednesday, May 15, 2019
6:30 p.m.*

[Click Agenda Number to View Report](#)

***** Meeting Location ***
Board Room – 1331 Concord Avenue, Concord, CA**

Members of the public may speak on any matter within the jurisdiction of the Contra Costa Water District by filling out a speaker's card, available on the table at the Board Room entrance, and giving it to the District Secretary. The agenda and supporting documents are available at this table. Comments on matters not listed on the agenda will be taken during the "Public Comment" section of the agenda. Comments on matters listed on the agenda will be taken during consideration of that agenda item.

Agendas, agenda-packet materials, and other supporting documents are available on our website, ccwater.com, at 1331 Concord Avenue, Concord, or by calling the District Secretary at (925) 688-8024. A fee may be charged for copies.

District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed for you to participate, please contact the District Secretary as soon as possible, but preferably at least two days prior to the meeting.

Food will be available for staff and Board members during the hour before the Board meeting. If Board members are present, they will not discuss District business.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

PUBLIC COMMENT (Please observe a three-minute time limit)

This section of the agenda is provided so that the public may express comments on any item within the District's jurisdiction not listed on the agenda. Board members can ask questions for clarification, respond to statements or questions from members of the public, refer a matter to staff, or follow Board procedures to direct staff to place a matter of business on a future agenda. The public may express comments on agenda items at the time of Board consideration.

CONSENT CALENDAR

The following items have been reviewed by the General Manager. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approve Directors' Services/Business and Travel Expenses
 - a. Future Services – May/June 2019
 - b. Expenses – April 2019
 - c. Compensation – April 2019
2. Approve April 17, 2019 meeting minutes.
3. Approve the warrant register dated May 16, 2019.
4. Authorize agreement for bill data processing, printing, and mailing services
 - a. Authorize a budget transfer in the amount of \$190,000 from the FY20 Finance Department postage budget to the FY20 Finance Department professional services budget; and
 - b. Authorize execution of an agreement with Infosend for bill data processing, printing, and mailing services in an amount not to exceed \$300,000 in FY20, with the option to extend the agreement for a second and third year in amounts not to exceed the FY21 and FY22 budgets as adopted.
5. Authorize agreement with Olberding Environmental for environmental consulting services in the amount of \$100,000 in FY19 with an option for continued services in the amount of \$216,000 in FY20, for a total amount not to exceed \$316,000.

ACTION

6. Authorize execution of an agreement with Wiley, Price & Radulovich to provide employment and labor law special counsel services in an amount not to exceed \$144,000 in FY20, \$149,000 in FY21, and \$154,000 in FY22.
7. Authorize a construction and repair services task for the Terra Lane Main Replacement Project
 - a. Authorize an amendment to the Construction and Repair Services FY19 agreement authority with Con-Quest Contractors, Inc. in the amount of \$373,010 for a revised FY19 agreement total not to exceed \$3,715,180; and
 - b. Authorize execution of a task order in the Construction and Repair Services agreement with Con-Quest Contractors, Inc. for the Terra Lane Main Replacement Project in an amount of \$373,010.

DISCUSSION AND INFORMATION

8. Receive report and comment on the Concord Community Reuse Project – Water Demand Update.

REPORTS FOR DISCUSSION

9. Future meeting dates and times.

REPORTS

- 10. General Manager
- 11. Legal Counsel
- 12. Board Members

CLOSED SESSION

- 13. Consideration of initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (one case)

RECONVENE FROM CLOSED SESSION

- 14. Report out on closed session.

ADJOURNMENT

The next regular meeting of the Board of Directors will be on June 5, 2019 commencing at 6:30 p.m. in the Board Room located at 1331 Concord Avenue in Concord.

<u>May/June 2019</u>		
Other Post-Employment Benefits Committee	May 17 – 8:15 a.m.	Ante Room 1331 Concord Ave., Concord
Retirement Committee	May 17 – 9:15 a.m.	Ante Room 1331 Concord Ave., Concord
Operations and Engineering Committee	May 22 – 9:00 a.m.	Ante Room 1331 Concord Ave., Concord
Industrial Assn. Forum	May 22 - 11:30 a.m.	611 Gregory Ln., Pleasant Hill
Memorial Day	May 27	Holiday Observed
East Bay Leadership Series, Part III	May 29	2600 Camino Ramon, San Ramon
Finance Committee	May 31 – 10:00 a.m.	Ante Room 1331 Concord Ave., Concord
Board Meeting	June 5 – 6:30 p.m.	Board Room 1331 Concord Ave., Concord
<i>Note: This meeting schedule includes meetings where two or more members of the Board may be in attendance. The schedule may be changed without notice. For the latest information and agendas, contact the District Secretary at (925) 688-8024.</i>		