



BOARD OF DIRECTORS

Lisa M. Borba, AICP
PRESIDENT

Ernesto A. Avila, P.E.
VICE PRESIDENT

John A. Burgh
Connstance Holdaway
Antonio Martinez

**CONTRA COSTA WATER DISTRICT
REGULAR MEETING**

AGENDA

GENERAL MANAGER
Stephen J. Welch, P.E., S.E.

Wednesday, March 2, 2022 at 6:30 p.m.

This Meeting to Be Held Via Teleconference (617) 829-7560

Pursuant to the authorizations provided by Government Code section 54953(e), this meeting will be conducted telephonically. To participate telephonically, please call into the teleconference up to 10 minutes before the scheduled start time. For reasons of public health and safety, the District Board Room is currently closed to the public.

[CLICK ITEM NUMBER TO VIEW REPORT](#)

The Telephonic Meeting Participation Guide is the final page of this Agenda [\[or CLICK HERE\]](#)

Members of the public may speak on any matter within the jurisdiction of the Contra Costa Water District during the teleconference when comments are requested; or in writing/email sent to and received by the District Secretary by 4:30 p.m. on the meeting day to be read into the record (up to 3 minutes in length). Comments on matters not listed on the agenda will be taken during the "Public Comment" section of the agenda. Comments on matters listed on the agenda will be taken during consideration of that agenda item. The District Secretary may be contacted at (925) 688-8024; vsepulveda@ccwater.com; or 1331 Concord Avenue, Concord, CA 94520.

Agendas, agenda-packet materials, and other supporting documents are available at: ccwater.com, 1331 Concord Avenue in Concord, or by calling the District Secretary. A fee may be charged for copies.

District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed for you to participate, please contact the District Secretary as soon as possible, but preferably at least two days prior to the meeting. Food will be available for staff and Board members during the hour before the Board meeting. If Board members are present, they will not discuss District business.

CALL TO ORDER

SAFETY BRIEFING

ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

PUBLIC COMMENT (Please observe a three-minute time limit)

This section of the agenda is provided so that the public may express comments on any item within the District's jurisdiction not listed on the agenda. Board members can ask questions for clarification, respond to statements or questions from members of the public, refer a matter to staff, or follow Board procedures to direct staff to place a matter of business on a future agenda. The public may express comments on agenda items at the time of Board consideration, per Board President instructions.

CONSENT CALENDAR

The following items have been reviewed by the General Manager. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Approve Directors' Services/Business and Travel Expenses
 - a. Future Services – March 2022
2. Approval of February 2, 2022 meeting minutes
3. Approve the Warrant Register dated March 3, 2022.
4. Adopt Resolution No. 22-006 authorizing the extension of teleconference meetings, pursuant to Government Code section 54953(e), effective through April 1, 2022.
5. Authorize Sole Source and Pre-Purchase of Sludge Collector Equipment for the Bollman Water Treatment Plant
 - a. Adopt Resolution No. 22-007 making findings and authorizing sole source procurement of sludge collector equipment; and
 - b. Authorize a purchase agreement with Brentwood Industries, Inc. for sludge collector equipment for a total amount not to exceed \$339,889.

ACTION

6. Adopt Resolution No. 22-008 placing a nomination for Antonio Martinez as a candidate for the Contra Costa Local Agency Formation Commission Special District Seat.
7. Cease Declaration of Local Emergency Related to COVID-19 Pandemic and Authorize Emergency Purchases and Services
 - a. Adopt Resolution No. 22-009, ending the proclaimed existence of a local emergency resulting from the COVID-19 pandemic and rescinding Resolution No. 22-003;
 - b. Approve an additional \$100,000 in authority with Koa Hills Consulting LLC for ongoing consulting services on the District's Financial Information System; and
 - c. Authorize purchase of three light duty vehicles from Towne Ford in the amount of \$156,945 (not including tax, fees, and delivery).
8. Adopt the Capital Improvement Program and Financial Plan for Fiscal Years 2023-2032.
[\[Draft 2023 CIP Document\]](#)
9. Redistricting Draft Plan Review and Initial Direction
 - a. Conduct a public hearing to provide information and receive comments on the District's redistricting process; and
 - b. Review proposed voting area maps based on 2020 Decennial Census results and provide direction for final proposed voting area map to be considered for adoption on March 16, 2022.

DISCUSSION AND INFORMATION

10. Receive and comment on the statewide water policy update.

REPORTS FOR DISCUSSION

11. Committee Report(s):
 - a. Finance Committee Post Meeting Report (1/28/22)
12. Schedule Future Meeting Dates and Times

REPORTS

13. General Manager
14. Legal Counsel
15. Board Members

CLOSED SESSION

16. Conference with Legal Counsel - Existing litigation pursuant to paragraph (1) of subdivision (d) of Section 54956.9: Fred Simon v. Contra Costa Water District; Contra Costa Superior Court, Case No. C20-01382

RECONVENE FROM CLOSED SESSION

17. Report on Closed Session

ADJOURNMENT

The next regular meeting of the Board of Directors will be on Wednesday, March 16, 2022 commencing at 6:30 p.m. via teleconference.

<u>March 2022</u>		
Mayor’s Conference	March 3 – 6:30 a.m.	Teleconference
Los Vaqueros Joint Powers Authority Board Meeting	March 9 – 9:30 a.m.	Teleconference
Operations and Engineering Committee	March 10 – 3:30 p.m.	Teleconference (617) 941-8263
Board of Supervisors – Transportation, Water & Infrastructure Committee	March 14 – 9:00 a.m.	Teleconference
East Bay Leadership Council (EBLC) Water & Environment Task Force	March 15 - 8:30 a.m.	Teleconference
CCWD Board Meeting	March 16 – 6:30 p.m.	Teleconference (617) 829-7560
California Special Districts Assn., Contra Costa Chapter	March 21 - 10:00 a.m.	Teleconference
Sacramento Legislative Visits	TBD	TBD
Special Board Meeting – Board Study Session	March 25 – 8:30 a.m.	Teleconference (617) 829-7560
<i>Note: This meeting schedule includes meetings where two or more members of the Board may be in attendance and District holidays. The schedule may be changed without notice. For the latest information and agendas, contact the District Secretary at (925) 688-8024.</i>		

Teleconference Participation Guide

- Please call (617) 829-7560 to join the Board meeting, up to 10 minutes before the meeting start time of 6:30 p.m.
 - You will hear an informational recording welcoming you to the meeting
 - Disregard the request to announce yourself when you join the conference call
 - You will hear music while on hold until the meeting begins
 - Please do not place the call on hold
 - Place your phone on mute when you are not speaking to reduce background noise
 - Please call back by dialing the same number if you get disconnected
 - During the call you may hear several different teleconference announcements
 - There will be needed pauses during the meeting to allow for teleconference facilitation and participation

- During the meeting, you may hear an announcement: **“Muted.”** This is to prevent unintended background noises, such as dogs barking, sirens, etc., from disrupting the meeting. While the line is muted, you will still be able to hear the meeting. An announcement of **“Unmuted”** signals you are able to be heard by all participants.

- Public Comments: Written/emailed comments to be read into the record (up to 3 minutes in length) must be received by the District Secretary by 4:30 p.m. on the meeting day. There will be several opportunities to provide Public Comment during the meeting: Public Comment Section; Consent Calendar Section; and each Action Item. Depending upon the number of public in attendance, the Public Comments may be taken in one of two ways.
 1. The meeting facilitator will announce: **“Callers May Speak Freely.”** To provide your comment, you will need to take your phone off **“Mute.”** Please state your name, so the Board may personally address you and to allow for separation of Public Comments in the minutes; or
 2. **“Q&A” Session:** All callers are muted following the announcement: **“Q&A Session has started.”** Please follow the voice prompts after the announcement to be placed in the speaker’s queue. Comments will be taken in the order received. The prompts are:
 - **“To ask your questions, please press star 6 (*6)”**
 - **“Press one (1) to add yourself to the queue”**
 - You should then hear the announcement: **“Your request has been received.”**
 - It is your turn when you hear the announcement: **“You may now ask your question.”**
 - Please state your name, so the Board may personally address you and to allow for separation of Public Comments in the minutes; indicate when your Comment is completed.
 - An announcement: **“Muted”** will acknowledge that your Public Comment has ended.
 - When there are no further Public Comments for the item, the Q&A Session will be closed with the announcement: **“Q&A Session is over”**

- If a Closed Session is included on the agenda, the teleconference will be placed on hold until the Board returns from Closed Session. You will hear music while on hold.

Thank you for your patience. Your comments are appreciated.