



**CONTRA COSTA WATER DISTRICT  
REGULAR MEETING  
AGENDA**

Wednesday, August 3, 2022 at 6:30 p.m.  
1331 Concord Avenue, Concord – Board Room

**BOARD OF DIRECTORS**

Ernesto A. Avila, P.E.

PRESIDENT

Antonio Martinez

VICE PRESIDENT

John A. Burgh

Connstance Holdaway

Patt Young

**GENERAL MANAGER**

Stephen J. Welch, P.E., S.E.

[Click Item Number to View Report](#)

*Face masks are not required, but highly recommended, for in-person attendance. Members of the public may speak on any matter within the jurisdiction of the Contra Costa Water District: in writing/email sent to and received by the District Secretary by 4:30 p.m. on the meeting day or by filling out a speaker's card available at the Board Room entrance and giving it to the District Secretary. Copies of written/emailed comments will be provided to each Director and made available to the public at the Board room entrance. Comments on matters not listed on the agenda will be taken during the "Public Comment" section of the agenda. Comments on matters listed on the agenda will be taken during consideration of that agenda item. The District Secretary may be contacted at (925) 688-8024; [vsepulveda@ccwater.com](mailto:vsepulveda@ccwater.com); or 1331 Concord Avenue, Concord, CA 94520.*

*Agendas, agenda-packet materials, and other supporting documents are available at: [ccwater.com](http://ccwater.com), 1331 Concord Avenue in Concord, or by calling the District Secretary. A fee may be charged for copies.*

*District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed for you to participate, please contact the District Secretary as soon as possible, but preferably at least two days prior to the meeting. Food will be available for staff and Board members during the hour before and after the Board meeting. If Board members are present, they will not discuss District business.*

**CALL TO ORDER**

**SAFETY BRIEFING**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADOPTION OF AGENDA**

**PUBLIC COMMENT (Please observe a three-minute time limit)**

*This section of the agenda is provided so that the public may express comments on any item within the District's jurisdiction not listed on the agenda. Board members can ask questions for clarification, respond to statements or questions from members of the public, refer a matter to staff, or follow Board procedures to direct staff to place a matter of business on a future agenda. The public may express comments on agenda items at the time of Board consideration, per Board President instructions.*

**CONSENT CALENDAR**

*The following items have been reviewed by the General Manager. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.*

1. Approve Directors' Services/Business and Travel Expenses
  - a. Future Services – August 2022

2. Approval of meeting minutes:
  - a. Special Meeting – June 15, 2022
  - b. Regular Meeting – June 15, 2022
  
3. Approve the Warrant Register dated August 4, 2022
  
4. Authorize execution of an agreement with EXARO Technologies Corporation for potholing services in the amount of \$105,000 in FY23, with an option for continued services in the amount of \$109,000 in FY24, for a total amount not to exceed \$214,000.
  
5. Authorize execution of a task order in the Construction and Repair Services Agreement with Con-Quest Contractors, Inc. for Elderwood Drive and Vicinity Pipeline Replacement Phase 1 Project in the amount of \$334,325, with a 10 percent change order authority of \$33,433, for a total amount not to exceed \$367,758.
  
6. Increase authority and budget for Special District Risk Management Authority (SDRMA) for Property and Liability Insurance Program
  - a. Authorize a \$302,790 increase to the Human Resources and Risk Property and Liability Insurance Premium Budget from \$2,421,639 to \$2,724,429; and
  - b. Authorize a budget transfer of \$302,790 from the Liability Self-Insurance Reserve Fund to the Human Resources and Risk Property and Liability Insurance Premium budget.

**ACTION**

7. Award of Contract - Randall-Bold Water Treatment Plant Chemical Storage Improvements, Phase 2 Project
  - a. Deny the bid protest by GSW Construction, Inc.;
  - b. Authorize execution of a contract with Pacific Infrastructure Corporation for construction of the Randall-Bold WTP Chemical Storage Improvements, Phase 2 in the amount of \$1,533,000, with a change order authority of \$122,640, for a total amount not to exceed \$1,655,640; and
  - c. Authorize an amendment to the professional services agreement with Water Works Engineers, LLC in the amount of \$80,000, for a total amount not to exceed \$688,000.
  
8. Authorize Agreement with Enterprise Fleet Management for Vehicle Lease and Maintenance Program
  - a. Authorize the transfer of \$163,200 from the Finance Department's Vehicle Replacement capital budget to the O&M Department's FY23 operating services budget, and
  - b. Authorize the General Manager to enter into a Master Equity Lease Agreement with Enterprise Fleet Management, Inc. for the leasing of 15 light duty fleet vehicles and ancillary services in an amount not to exceed \$163,200 annually

**LOS VAQUEROS RESERVOIR EXPANSION PROJECT ACTION**

*The following items are directly related to the Los Vaqueros Reservoir Expansion Project Phase 2. Funding is provided by the California Water Commission through the Early Funding Agreement, through the Multi-party cost share agreement with local agency partners, and through an assistance agreement with the United States Bureau of Reclamation. Local cost share of Project expenses will be divided equally among the local agency partners consistent with their participation in the Los Vaqueros Reservoir Joint Powers Authority, of which the Contra Costa Water District is a member for the elements to which it is buying-in.*

- [9.](#) Authorize execution of an amendment to the professional services agreement with Carollo Engineers, Inc. for the Phase 2 Los Vaqueros Reservoir Expansion Project Transfer-Bethany Pipeline in the amount of \$4,491,000, for a revised total not to exceed \$5,591,000.
- [10.](#) Authorize execution of a consulting services agreement with Buoyant Environmental, LLC for Phase 2 Los Vaqueros Reservoir Expansion Project environmental permitting services in an amount not to exceed \$420,000.

***DISCUSSION AND INFORMATION***

- [11.](#) Review and comment on the District's Strategic Marketing Plan

***REPORTS FOR DISCUSSION***

12. Schedule Future Meeting Dates and Times

***REPORTS***

13. General Manager
14. Legal Counsel
15. Board Members

***CLOSED SESSION***

16. Conference with Labor Negotiator as allowed under Government Code Section 54957.6 a. Agency Negotiator: General Manager; Employee Organization: Local 39 Employees; and b. Agency Negotiator: General Manager; Employee Organization: Local 21 Employees
17. Conference with Legal Counsel – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (one case)
18. Conference with Legal Counsel – Consideration of initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (one case)
19. Public Employee Appointment as allowed under Government Code Section 54957: (General Manager)

***RECONVENE FROM CLOSED SESSION***

20. Report on Closed Session

***ADJOURNMENT***

A special meeting of the Board of Directors will be held on Wednesday, August 15, 2022, commencing at 8:30 a.m. in the Board Room located at 1331 Concord Avenue, Concord. The next regular meeting of the Board of Directors will be held on Wednesday, August 17, 2022, commencing at 6:30 p.m. in the Board Room located at 1331 Concord Avenue, Concord.

**AUGUST 2022**

Mayor's Conference	August 4 – 6:30 p.m.	Teleconference
Los Vaqueros Joint Powers Authority (LV JPA) Board Meeting	August 10 – 9:30 a.m.	Teleconference
Special Board Meeting: General Manager Candidate Interviews	August 15 – 8:30 a.m.	Board Room – 1331 Concord Ave.
EBLC Water & Environment Task Force	August 16 – 8:30 a.m.	TBD
CCWD Board Meeting	August 17 – 6:30 p.m.	Board Room – 1331 Concord Ave.
Finance Committee	August 25 – 10:00 a.m.	Delta Conference Room 2411 Bisso Ln. Concord
Special Board Meeting: General Manager Candidate Interviews	August 26 – TBD	Board Room – 1331 Concord Ave.
Joint CCWD and Diablo Water District Meeting	August 31 – 6:30 p.m.	Delta Conference Room 2411 Bisso Ln. Concord
Retirement and Other Post-Employment Benefits Committee	September 1 – 8:15 a.m.	Board Room – 1331 Concord Ave.

***Note: This meeting schedule includes meetings where two or more members of the Board may be in attendance and District holidays. The schedule may be changed without notice. For the latest information and agendas, contact the District Secretary at (925) 688-8024.***