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**Addendum #1 dated March 30, 2018
Request for Proposal #1997
Insurance Broker Services
Period of Performance July 1, 2018 through June 30, 2019**

Who is the current broker?

Answer: Special District Risk Management Authority (SDRMA).

2. What are the broker fees for FY15/16, 16/17, 17/18?

Answer:

Workers Comp FY 2017-2018 was \$333,960.22
FY 2016-2017 was \$345,738.48
FY 2015-2016 was \$929,948.70(zero dollar SIR for this year)

Property Liability FY 2017-2018 was \$515,196.27
FY 2015-2016 was \$428,643.24
FY 2016-2017 was \$411,560.15

3. Can you send 5 year loss runs for liability, property, and workers' compensation?

Answer: These reports are attached.

4. Can you send the most recent renewal applications for Property / Liability / WC?

Answer: This report is attached.

5. What is your budgeted payroll for FY18/19?

Answer: \$33,565,668.00

6. The RFP references "Provide general liability and workers' compensation claims auditing services, as needed", can you go into a little more detail? Are you looking for occasional oversight, or are you looking for actual auditing services?

Answer: We assume an audit to be performed once a year to make sure our rate structure is valid.

7. What are your current total insured values (TIV's)?

Answer: Property: \$258,516,308.00; Trailer: \$635,105.00; Auto: \$9,071,745.00;
Mobile Equipment: \$2,056,176.00.

8. Who is your current third party administrator? Is the TPA for all lines of coverage?

Answer: York Risk Services Group for workers comp only.

9. Is the incumbent allowed to collect and retain any commissions in addition to their broker fee? If yes, please provide for which policies the incumbent is allowed to retain commission, the commission percentage, and premium?

Answer: No, they do not receive any commissions.

10. Why has the District issued this RFP?

Answer: The District wants to evaluate vendors and competitive rates and receive the best possible services for what we need.

11. When was the last time the District issued a similar RFP?

Answer: VMS and MSP can be discussed further with the awardee.

12. On a scale of 1 to 5, how satisfied is the District with the services of the incumbent BOR?

Answer: The declines to state.

13. Attachment E "Fee Proposal" asks proposers to quote their fee in 3 categories: technical, claims, and insurance. We don't quote fees in that manner. Would it be acceptable to quote a total?

Answer: No, fee structure must be in accordance with this RFP.

15. Does the incumbent BOR use a wholesaler or intermediary for any of their placements? If yes, please indicate which lines and who the wholesaler/intermediary is that's being used?

Answer: Yes. Property: Alliant Insurance Services Liability: Apex Insurance Agency, Inc., Workers' Comp: Alliant Insurance Services.

16. To expand on Attachment F, please also provide: carrier, premium, renewal dates.

Answer: SDRMA, premium listed above for property/liability, renewal date is 7-1-18.

17. Are there any other policies (i.e. auto physical damage (APD), cyber, environmental, etc.) expected to be placed other than those listed on Attachment F?

Answer: Property= Property, Boiler& Machinery, Flood, Pollution, and Cyber

Auto = Bodily injury, property damage, uninsured motorist

APD = Comp, Collision, and high dollar vehicles

If yes, please provide those details including the carrier(SDRMA), premium(Included in above premium), renewal date(7-1-18), limits(Property \$1,000,000,000 ded:\$100,000, Boiler & Machinery \$100,000,000 ded:\$100,000, Flood \$1,000,000,000 ded:\$250,000, Pollution \$2,000,000 ded:\$100,000, Cyber \$2,000,000 ded:\$25,000, deductible/SIR (If APD is provided by the scope of services, is the current coverage basis ACV or RCV?

18. Please provide the statement of values including COPE for the District's covered properties. Also, provide a complete copy of the current property policy.

Answer: Information is attached.

20. Please indicate if any of the following services were provided by the BOR during the last 3 years and include the scope of services provided for each. Was there a separate fee charged for any?

Answer: Engineering services - Not provided.

Loss control services (indicate if work was performed onsite) – Provided and included in fees.

General liability and workers' comp claims auditing – Provided and included in fees.

Supplemental and advisory claim consultation services on settlements, reserves, and claims to insurance companies – Provided and included in fees.

21. The Scope of Services, item 10, states to market the workers' comp program with various SIR

Options, however, the RFP also indicates that the District is a member of SDRMA for Workers compensation. How often is the BOR marketing the workers' comp program?

Answer: The current BOR only uses one vendor.

22. Is the BOR expected to provide actuarial services and absorbed within their stated BOR fee? If yes, please elaborate?

Answer: No

Note: Please download attached files below from the District's website at www.ccwater.com.

This document is available online at www.ccwater.com

A handwritten signature in black ink, appearing to read 'B. K. Jackson', with a long horizontal line extending to the right.

Brian K. Jackson
Purchasing Officer
Contra Costa Water District

I acknowledge receipt of the foregoing Addendum #1.

Date: _____ Signature: _____

Please sign and return with your Proposal submittal package.